



# Saskatchewan Drama Association

## HIP Grant Requirements

**In a separate word document, provide the following:**

1. **Provide a description of your intended purchase:**
  - ⇒ **Clearly convey your purchase's purpose (including any rent of a facility).**
2. **Name of Community/Organization/School/Regional Festival.**
3. **SDA Adult Host:**
  - ⇒ **Contact information (Region, name, complete mailing address, phone, fax, email).**
  - ⇒ **Indicate if you are a new Host. If you have hosted previously, indicate when and where you have hosted a Regional Festival.**
4. **Name of the person writing the Application:**
5. **How will your purchase enhance your drama program?:**
  - ⇒ **Number of Students/Grade Level(s)/Adults/Community Organization(s), anyone or group that will use and benefit from the use of your purchase.**
6. **Describe how you will permanently acknowledge SDA's contribution to your drama program.**
7. **Name of partner(s) [personnel, group, organization, School Division, SRC, Parents Association, fundraiser] and their contribution (if applicable). Will this purchase (including any rental agreement) be part of a larger project? If so, describe it.**
  - ⇒ **Financial (if applicable);**
  - ⇒ **Other.**
8. **Provide a budget on the template provided.**
  - ⇒ **Applications must show a balanced budget - revenue equals expenses.**
9. **Have you received a HIP Grant in a previous year? If so, when?**
10. **Complete Signature Page provided.**