

SDA Proposed Standard Regional Festival Budget YEAR

EXPENSE

2022-10-13

Sask Drama Association **Region # - [LENGTH OF FESTIVAL] I**

Personnel	Budget	Revised	Difference (\$)	Difference (%)
Front of House Adjudicator			\$ -	
Front of House Adjudicator Expenses			\$ -	
Back Stage Adjudicator			\$ -	
Back Stage Adjudicator Expenses			\$ -	
Stage Coordinator			\$ -	
Stage Coordinator Expenses	\$ -	\$ -	\$ -	
Operating				
Operating	Budget	1	Difference (\$)	Difference (%)
Program Printing			\$ -	
Awards			\$ -	
Venue Rental	\$ -	\$ -	\$ -	
Postage/Courier			\$ -	
Equipment Rental			\$ -	
Janitorial Services			\$ -	
Technical Services	\$ -	\$ -	\$ -	
Advertising	\$ -	\$ -	\$ -	
Name Tags/Wrist Bands/Other			\$ -	
Miscellaneous (gifts, refreshments)			\$ -	
Telephone	\$ -	\$ -	\$ -	
Maintenance/Repairs to Trophies	\$ -	\$ -	\$ -	
Shipping	\$ -	\$ -	\$ -	
Other	\$ -	\$ -	\$ -	
Total Projected Expenses		\$ -	\$ -	

Choose A. or B. Below:

A. Projected Revenue (Per Play Fee)

Projected Revenue	Budget	Revised	Difference (\$)	Difference (%)
\$ Fee /play X 6# Plays =			\$ -	
\$ Fee/play X # of Plays (subsequent) =	\$ -	\$ -	\$ -	
Estimated Gate (ticket Sales) =			\$ -	
Estimated Donations =			\$ -	
Total Projected Revenue	\$ -	\$ -	\$ -	

B. Projected Revenue (Per Participant Fee)

Projected Revenue	Budget	Revised	Difference (\$)	Difference (%)
Fee/participant X # of Participants =	\$ -	\$ -	\$ -	
Estimated Gate (ticket Sales) =	\$ -	\$ -	\$ -	
Estimated Donations =	\$ -	\$ -	\$ -	
Total Projected Revenue	\$ -	\$ -	\$ -	

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Projected Profit Distribution	
Projected Revenue	
Projected Expenses	
Project Profit	\$ -

NOTES:

1. FOH and Backstage Adjudicators are paid \$225.00 per day.
2. FOH and Backstage Adjudicators are paid \$.45/km + per diem \$50/day + accomodations where applicable. Adjudicators do not receive mileage, accomodations, or per diem if they reside in the city or town where the festival is held.
3. The Stage Coordinator's pay varies from region to region. For example, Some regions pay a flat rate of \$100, \$150, or \$200 or are paid the same as the adjudicators. Generally, Stage Coordinators are not paid extra for work done prior to or after the actual festival days. In some regions, this is a volunteer position. See the Festivals Handbook for more information.
4. All Regional Festival Programs are printed and shipped to each Region from the Provincial Office. The average cost is \$100.00 depending on the number of plays entered in the festival.
5. Awards may be provided by the Region, however, they must be distributed as described by SDA. See your Awards List for more information as to the type of award, i.e., plaque or medallion.
6. Awards cost (plaques and medallions): \$375.00. SDA distributes these to the Host.
7. Certificates of Merit are printed and distributed to each Production after the conclusion of the Festival.
8. Social/Banquet Fees and Workshop Fees (Not Production Workshops) are a separate Fee and are not included in the Play or Participant Fee in the above Budget.
9. Social/Banquet and Workshop Fees should not exceed the actual cost. These are cost recovery programs only. Any large surplus realized by under spending the fees charged will be redistributed back to each participating group unless otherwise decided by a Regional Meeting Motion.
10. Social/Banquet fees do not include any Meal Plan or Concession provided by the Host School/Facility.
11. Projected Revenues must cover or exceed Projected Expenses.
12. All Festival Personnel plus Workshop Personnel, etc. are contracted through the SDA Provincial Office. Refer to CRA rules/regulations.
13. Postage/Courier cost is approximately \$100.00.
14. Consult the Festivals Handbook or the Festivals Chair for Guidelines on Renting Equipment.
15. Traveling Trophies are Permanent Plaques or Trophies provided by Region.

Profit Distribution - Region #:		
Percentage Distribution as decided by Regional Directors. Please indicate below:		
Best Overall Production	%	Social/Banquet Fee: \$ Fee Per Person
Host School	%	
Joint Host		
Mary Ellen Burgess Winner		
Bob Hinit Winner		
Other		
Total	0%	